

1. Purpose and Scope

To provide information about the management of potential contagious health illnesses at Snowy Hydro sites. The focus of the procedure is potentially contagious influenza-like (cough, fever, sore throat) (e.g. COVID-19, influenza/flu), gastrointestinal illnesses (diarrhoea and vomiting) (e.g. Norovirus) and other contagious illnesses (e.g. Chickenpox).

Applicable to all Snowy Hydro Limited (SHL) employees, contractors and sub-contractors to SHL who will be at any time for any length of time at an SHL site.

2. Process Description

2.1 Prevention of Illness

All people subject to this procedure are only to come to site if they are well (refer to [QP24-82 Fitness for Work procedure](#)). Specifically, if a person is experiencing any cold/flu symptoms, diarrhoea or vomiting, has an influenza-like illness (e.g. COVID-19, influenza/flu), or has been diagnosed with any contagious illness (e.g. Chicken Pox), they are not to come to site. If expert advice about whether it is appropriate for someone to come to site is needed, the Snowy Hydro Health Team should be contacted.

Following illness, a person is generally considered medically fit to be on-site once the following conditions are met:

- For diarrhoea/vomiting - once you have had no symptoms for at least 48 hours. If you are a food-handler or work in health services you are not to return until you have had no symptoms for at least 72 hours.
- For influenza-like illness - all symptoms have resolved. Refer to SHL procedures for advice on return to work following Covid. For all other contagious illnesses - when medical advice specifically states that you are fit to return to work.

For other conditions, a medical certificate specifically noting that the person is medically fit to return to site may be requested. The Snowy Hydro Health Team can be consulted as to when this may be appropriate. This is separate to the requirement for a medical certificate as set out in [QP22-43 Leave Procedures](#)

2.2 Illness on Site

If any person becomes ill whilst on-site at any SHL site, they must report this immediately to their Manager and leave site, or if not possible, proceed to the dedicated first aid room and isolate while awaiting further direction. If any person becomes ill whilst in accommodation at Cabramurra, they must immediately notify their manager and isolate in their accommodation until advised further.

The Manager will consult with the Health Team, and the Cabramurra Township Manager for cases in Cabramurra, to determine an appropriate response. For the avoidance of any doubt, the following symptoms positively require immediate reporting: nausea, vomiting, diarrhoea; fever; influenza-like illness (any of the following: feeling unwell, sore throat, cough, muscle aches/pain, headache, fever, loss of taste or smell); unexplained rash.

The primary objective of the response, after care of the individual, is to minimise the chances of spreading to others. The general preference is for the unwell person to be transferred off-site, and it is intended that this will occur whenever possible and as soon as practical. For cases in Cabramurra, if it is determined that it is appropriate for the person to remain at site, the optimal arrangement for their accommodation during their illness will be determined in conjunction with Cabramurra Township Manager. Where a person is instructed to remain under isolation, this specifically means that they are confined to their accommodation. For the avoidance of any doubt, the employee in isolation will be unable to utilise any common site facilities. For Cabramurra, this includes but is not limited to, the gym, pool, bistro, cafe, public toilets (etc.).

Where a person is instructed to leave any SHL site, they will be unable to return until conditions in 3.1 are met.

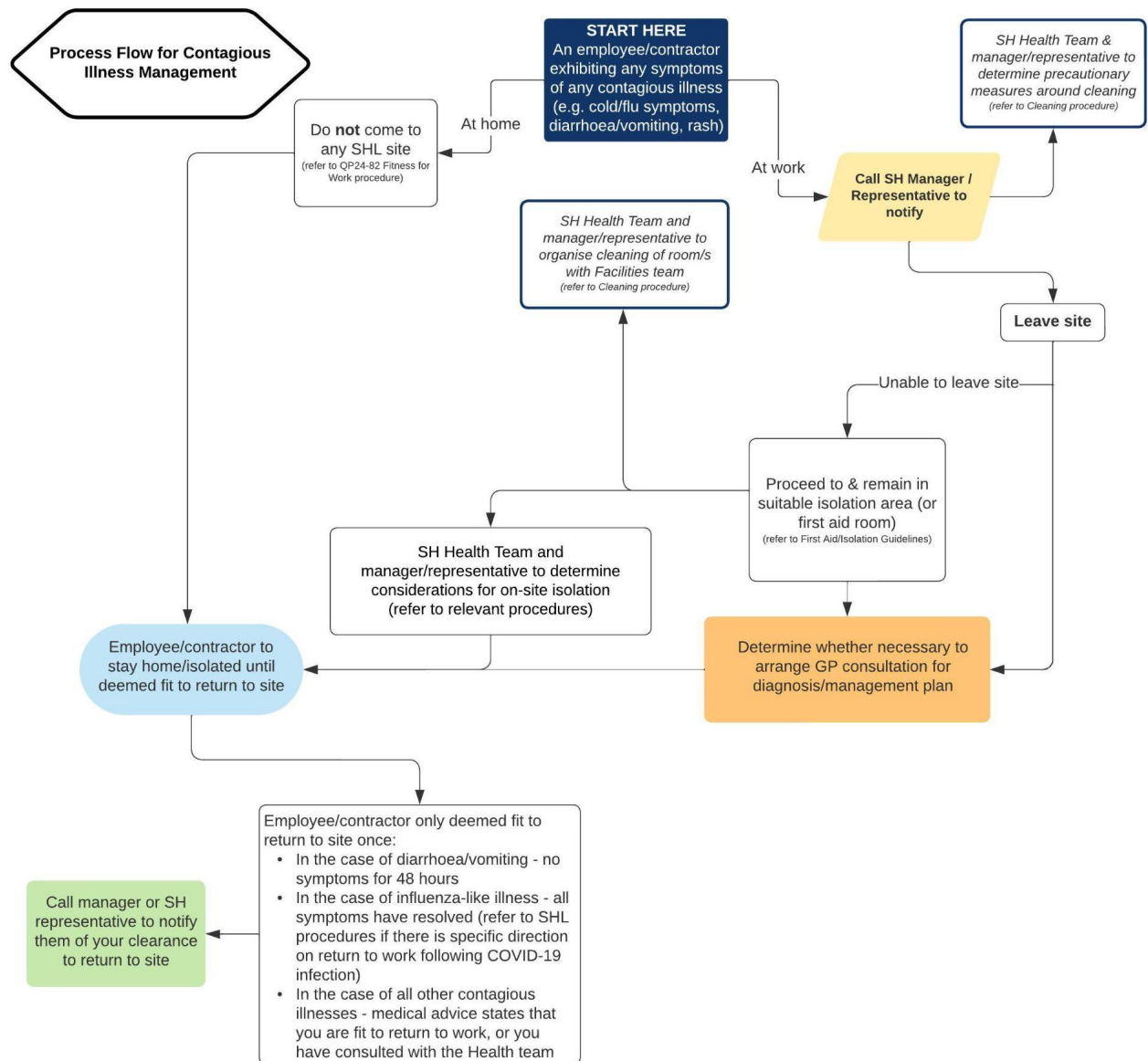
2.3 Cleaning & Linen

If there is a case of vomiting anywhere on site (in Cabramurra this includes, but is not limited to, public toilets, bistro, cafe, room/house, work site), either the affected person or a colleague/bystander must notify their Team Leader immediately. The Team Leader will immediately notify the Facilities or township team who will organise the cleaning staff to carry out necessary cleaning, following details outlined in the [Cleaning Procedure](#). Until this cleaning is undertaken the area in which the vomiting has occurred is to be cordoned off.

If there is a case of influenza-like illness while a staff member has been on-site, the affected person must notify their Team Leader immediately. The Team Leader will immediately notify the Facilities or township team who will organise cleaning staff to carry out necessary cleaning, following details outlined in the [Cleaning Procedure](#).

If a person vomits, has a case of diarrhoea or presents with cold/flu symptoms while using any form of linen (sheets, towels etc.), the cleaners must be notified immediately and they will handle this with appropriate PPE in accordance with the [Cleaning Procedure](#).

2.4 Process Flow



3. Retained Information

All health information will be maintained by the Snowy Hydro Health team.

4. Associated Documentation

- [Cleaning Procedure](#)
- [Leave Procedures](#)

5. Revision History

This table will be used to track and to record the reasoning behind any changes between versions. For the original version please leave as is.

Date	Issue Original, A, B ...	Description What has been changed and why?	Record of Review Who has been involved?
Feb 2023	Original		